



## WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT

[A Statutory Body under West Bengal Act XXVI of 2013]

Department of Technical Education, Training & Skill Development, Government of West Bengal

"Karigori Bhavan", 4<sup>th</sup> Floor, Plot No. B/7, Action Area-III, New Town, Rajarhat, Kolkata-700160

Date: 16<sup>th</sup> September, 2025

## **NOTIFICATION**

This is for information of all concerned that a Spot Counselling will be conducted on 18<sup>th</sup> & 20<sup>th</sup> September, 2025 at institute level to fill-up the remaining vacant / cancelled seats under different categories of the Government / Sponsored Polytechnics after completion of 3<sup>rd</sup> phase counselling. The Spot Counselling will be held in all government / sponsored polytechnics based on the merit list.

**First SPOT admission** will be held on **18<sup>th</sup> September, 2025** with the merit listed candidates only (the merit list through which counselling up to 3<sup>rd</sup> phase has been conducted) who have not taken admission up to 3<sup>rd</sup> Round of Counselling.

The guidelines for allotment and admission of the students in Spot Counselling are as follows:—

- The portal for Spot Counselling is <https://scvtwb.in/>
- Institute-wise and Branch-wise Vacancy List will be available on the aforesaid website, against which SPOT admission will be conducted.
- All candidates who had already applied for admission to the Polytechnics but have not taken admission up to 3<sup>rd</sup> Round of Counselling may appear physically for SPOT admission in the institute of their choice **within 12.00 Noon on 18<sup>th</sup> September, 2025**.
- Reporting by the candidates in time is mandatory. No candidate will be allowed to enter the counselling hall after the specified time in any circumstances. Personal presence of the candidates at the chosen Institute is MUST for the spot counselling.
- **The Main Gate of the Institute will be opened at 10.00 AM** for entry of the applicants and their guardians. However, the guardians will not be allowed to enter in the counselling hall.
- Admission in the vacant seats will be made strictly based on the **Merit List, which was already published by the Council**, subject to the availability of vacancies and after due verification of the original testimonials in accordance with the eligibility criteria of admission.
- **Upon successful verification of all eligibility criteria, a candidate will be admitted against a seat in his/her preferred branch in accordance with the available vacancy.**
- The amount of admission and tuition fee has to be paid through GRIPS portal at the time of taking admission. The other required fees will also be collected by the institute authority in CASH. For the purpose, all candidates are advised to carry CASH of Rs.1000/- (approximately) with them.
- The candidates have to report at the institute with the following documents in ORIGINAL along with a set of photocopies of the same
  - Rank Card
  - Admit Card of Madhyamik or Equivalent Examination
  - Marksheets of Qualifying Examination

- Caste Certificate (if applicable)
- TFW Certificate (if applicable)
- Two copies of passport size photographs

- Counselling and admission will be closed as soon as the vacant seats of the concerned institute are filled up. No further counselling will take place thereafter.

**Another SPOT admission** will be held on **20<sup>th</sup> September, 2025**, if vacancy exists after completion of the SPOT admission on 18.09.2025, which will be conducted in the following manner:-

- **Fresh applications** will be received through the aforesaid website from the candidates **who have not applied for admission to the Polytechnics or their admission were cancelled earlier due to different reasons.**
- To receive such fresh applications, the portal will remain open **from 17<sup>th</sup> September, 2025 to 18<sup>th</sup> September, 2025 till 6 PM.**
- Based on the application so received till 18.09.2025 up to 6 PM, a **fresh Merit List** will be published and will be available on the aforesaid website.
- **Such merit listed candidates** may appear at the institute of their choice with all original documents for SPOT admission **within 12 Noon on 20<sup>th</sup> September, 2025.**
- Other procedures of SPOT admission will be same as mentioned above.

*If any dispute arises during the aforesaid counselling dates, the decision of the Counselling Committee of the concerned Institute will be final and binding upon all.*

  
**Sandip Kundu**  
 Senior Administrative Officer (TE)  
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